

**SCRUTINY CO-ORDINATION COMMITTEE**

**27th April, 2005**

Members Present:- Councillor Clifford  
Councillor Mrs. Johnson  
Councillor Mutton  
Councillor Patton  
Councillor Ridge  
Councillor Sawdon (Chair)

Other Scrutiny Board  
Member Present:- Councillor Mrs. Dixon

Employees Present:- J. McGuigan (Director of City Development)  
C. Steele (Legal and Democratic Services Directorate)  
A. Townsend (Legal and Democratic Services Directorate)

**Minutes**

The minutes of the meeting held on 23rd March, 2005, were signed as a true record.

**146. Call-In Stage 1**

The Committee noted that no call-ins had been received this week.

**147. Review Topic – MBRT: What Do We Do Now Differently?**

Further to Minute 121/04, the Committee considered a report of the Director of City Development that set out six key changes that had been adopted by the City Council as a consequence of the learning experience of the MBRT and other major projects in the City. Key changes were:-

- Project management clarity.
- Ensuring that all key funders endorse the totality of the project.
- Greater focus on risk awareness and risk management.
- Development of an overall asbestos register for all council owned buildings and management plans for individual buildings.
- The creation of the Project Champion role.
- The establishment of Member Advisory Panel for key projects.

The Committee questioned the officer in detail about aspects of the report.

**RESOLVED:-**

- (1) That officers be requested to draft a final report covering the entire review and incorporating comments made on this report.**
- (2) That officers be requested to consider ways to keep members abreast of developments with key projects.**

**148. Outstanding Issues**

The Committee considered and noted a report of the Director of Legal and Democratic Services that identified those issues on which further reports had been requested in order that members could monitor progress.

**149. Call-In Deadline**

The Chair, Councillor Sawdon, reported on a proposal to extend the deadline for the submission of call-ins. The deadline for delivery of call-ins was currently 9.00 a.m. on the Wednesday following the circulation of the summary of decisions, it was proposed to extend this to 9.00 a.m. on the Friday following the circulation of the summary of decisions. It was noted that if the call-in deadline was extended, only those call-ins received by the current deadline would be able to be determined by the Scrutiny Co-ordination Committee, call-ins received after 9.00 a.m. on the Wednesday following the circulation of the summary of decisions but before 9.00 a.m. on the Friday following the circulation of the summary of decisions would need to be determined by the Chair of the Scrutiny Co-ordination Committee in conjunction with the Director of Legal and Democratic Services.

**RESOLVED that the deadline for call-in be extended to 9.00 a.m. on the Friday following the circulation of the decision notice and that responsibility for the determination of call-ins be as outlined above.**